

Judicial Act

This act outlines judicial process in the UADC.

1. Jurisdiction

- 1.1. A committee styled the “Judicial Authority and Elections Administration Board” (JAEAB) shall be responsible for the interpretation of the club bylaws in accordance with the bylaws and Executive policy.

2. Procedure for Lodging a Complaint

- 2.1. Only a member may lodge a complaint.
- 2.2. Complaints and requests for a hearing must be received in writing or by e-mail.
- 2.3. Complaints must be sent to all JAEAB members, the Executive, and any member mentioned in the complaint.
- 2.4. A letter of complaint must follow the following format:
 - 2.4.1. List the complainants involved and how they may be contacted.
 - 2.4.2. Describe and explain the complaint.
 - 2.4.3. Describe the resolution requested.

3. Granting of a Hearing

- 3.1. Decisions to grant or deny a hearing must be made by two of the three JAEAB members.
- 3.2. Hearings will not be granted if the complaint is judged to be frivolous or if it does not fall under the JAEAB mandate, specifically, outside the interpretation of the club bylaws.
- 3.3. Whether a hearing is granted or denied, the complainants will be notified via e-mail or letter.
- 3.4. If a hearing is denied, the JAEAB will provide the complainants with a reason for denying the hearing request.

4. Hearings

- 4.1. A maximum of two people may represent a given complainant.
- 4.2. The Chair will start the hearing and introduce the parties and the complaint.
- 4.3. A meeting will not proceed unless the complainants are present. Should a complainant fail to attend, the complaint will be dismissed.
- 4.4. Each side has a maximum of 10 minutes to present their case.
- 4.5. Each side has 5 minutes to present a rebuttal.
- 4.6. The committee may ask questions after the presentations.
- 4.7. Hearings are open to all members of the club with the understanding that the JAEAB reserves the right to move in camera.

5. Judgments

- 5.1. A minimum of two JAEAB members must approve any decision.
- 5.2. The JAEAB decision will be presented in writing by the chair or the chair’s designee.
- 5.3. The JAEAB will make all rulings within a week of the hearing.
- 5.4. There will be no appeal from a ruling of the JAEAB.