

# Presidential Advisory Board Act

In order to assist the President in the execution of their duties, a committee, henceforth styled the Presidential Advisory Board, will be created and structured as outlined in this act.

## 1. Authority

- 1.1 The Presidential Advisory Board is a standing committee, empowered to deliberate and deliver recommendations to the President, and by extension the Executive Council, on any matters deemed pertinent by the President, specifically those items outlined in section 4 of this act. The Executive Council reserves the rights of reservation and disallowance on all Presidential Advisory Board resolutions as well as the right to alter the Presidential Advisory Board Act at any time.
- 1.2 No decisions of the Presidential Advisory Board may be implemented until the approved motions behind the decisions appear in the Presidential Advisory Board minutes, and the motions in the minutes have been compiled into a report, and submitted to the Executive Council for its consideration. Only upon receiving Executive Council approval to its report may the decisions of the Presidential Advisory Board be implemented.

## 2. Membership

- 2.1 The members of the Presidential Advisory Board will be appointed by the President and confirmed by the Executive Council unless otherwise specified in this act.
- 2.2 Membership shall be from time of appointment to the Executive Council changeover meeting.
- 2.3 Executive Officers are ex-officio members.
- 2.4 The President is the only permanent member.
- 2.5 There must be a reasonable attempt made to have a Minimum of one member who has been an ACTIVE member of the club for three (3) years and not served on the executive council
- 2.6 There must be a a reasonable attempt made to have a minimum of one member who is or has been a member of the TA corps.
- 2.7 There must be a a reasonable attempt made to have a minimum of one member who is a former member of the executive council
- 2.8 There must be a a reasonable attempt made to have a minimum of one member who is a current U of A undergrad student
- 2.9 The board may invite any additional number of people to sit on the board subject to the approval of the Executive council

## 3. Executive and Officers

- 3.1 The President of the Executive Council will chair the first meeting of the Presidential Advisory Board, and ensure that a vice-chair is elected from the board to chair any meetings the president does not attend.
- 3.2 The Presidential Advisory board will elect an individual in the first meeting to be the Secretary of the board and record minutes.
- 3.3 In the absence of either the Vice-Chair or the Secretary, the President will assign members to perform their duties, on a temporary basis.

## 4. Duties

- 4.1 Provide periodic recommendations to the Executive Council regarding the amendment of all the Acts
- 4.2 Make recommendations to the Executive Council on the formulation and amendment of volunteer portfolios
- 4.3 Make recommendations to the Executive Council on the formulation and amendment of the various comities
- 4.4 Make recommendations to the Executive Council on the disbursement of the formations fund.
- 4.5 Research and gather information on any issues as assigned by the President

## 5. Meetings

- 5.1 At the call of the President, Vice-Chair, or Secretary of the Presidential Advisory Board.

## 6. Reporting

- 6.1 The Presidential Advisory Board shall report to the Executive Council after each meeting.
- 6.2 The President shall present the Presidential Advisory Board's report to the Executive Council.