

## **Teaching Assistant Representative Act**

In order to facilitate communications between the Teaching Assistant corps and the Instruction Board, this act provides for the creation of an elected Teaching Assistant Representative.

### **1. Election**

- 1.1 The Teaching Assistant Representative (TA Rep) will be elected during the second TA class in September and serve until his/her replacement is elected.
- 1.2 No member of the Executive may hold the position of TA Rep.
- 1.3 The VP Internal will serve as the chief electoral officer.

### **2. Duties**

- 2.1 Attend each meeting of the Instruction Board.
- 2.2 Address the concerns of Teaching Assistants at each Instruction Board meeting.
- 2.3 Perform administrative duties as assigned by the VP Internal.
- 2.4 Complete an annual year-end Teaching Assistant Representative report.

### **3. Powers**

- 3.1 To call a joint meeting of the Executive and the TA corps.
- 3.2 To call a joint meeting of the Executive and the Instruction Board.
- 3.3 To call a joint meeting of the Instruction Board and the TA corps.

### **4. Notice**

- 4.1 Two weeks notice for any joint meeting must be given.
- 4.2 The VP Internal must be notified prior to all other meeting participants.
- 4.3 The time, location and agenda of any meeting must be mutually acceptable to the President and the TA Rep.